



# CITY OF SAN MATEO

City Hall  
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[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

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Agenda Number: 15

Section Name: {{section.name}}

File ID: {{item.tracking\_number}}

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**TO:** City Council  
**FROM:** Drew Corbett, City Manager  
**PREPARED BY:** Public Works Department  
**MEETING DATE:** August 17, 2020

**SUBJECT:**

American with Disabilities Act Self-Evaluation and Transition Plan – Budget Transfer and Amendment

**RECOMMENDATION:**

Adopt a Resolution to authorize a budget transfer of \$74,900 from the Citywide Sidewalk Repair Program to the American with Disabilities Act Self-Evaluation and Transition Plan for additional public right-of-way survey work; approve Amendment No. 1 to the agreement with Disability Access Consultants, Inc. for additional public right-of-way survey work in the amount of \$74,900 for a new agreement total of \$331,825; and authorize the Public Works Director to execute the amendment in substantially the form presented.

**BACKGROUND:**

The Americans with Disabilities Act (ADA) requires that cities maintain an ADA Self-Evaluation and Transition Plan (ADA Transition Plan) for City programs, facilities, parks, parking lots, streets, intersections, and sidewalks. A major scope of work for Disability Access Consultants (DAC) in developing the ADA Transition Plan was to identify non-ADA compliant locations and existing obstacles limiting accessibility within the City public right-of-way. DAC was contracted to survey an estimated 250 linear miles of sidewalk. Not all City sidewalks are in the City GIS system and the updated estimate of length of sidewalk that needs to be surveyed for ADA purposes is at 380 total miles. Amendment No. 1 adds the additional linear miles of sidewalk to complete the assessment for the ADA Transition Plan.

**BUDGET IMPACT:**

The \$74,900 will be appropriated from the Citywide Sidewalk Repair Program (463231) to the ADA Compliance and Transition Planning project (469031) and will be sufficient to cover the additional scope of work.

**ENVIRONMENTAL DETERMINATION:**

This action is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1 - Proposed Resolution  
Att 2 - Amendment No. 1

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